

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

AGENDA

A Regular Meeting of the Board of Directors of the Kensington Police Protection and Community Services District will be held Thursday, July 12, 2012, at 7:00 P.M., at the Community Center, 59 Arlington Avenue, Kensington, California. The Board will enter into Closed Session pursuant to Government Code Section 54956.9(b), conference with legal counsel to discuss significant exposure to litigation: Bay View Refuse & Recycling, Inc. demand for arbitration.

Note: All proceedings of the open session meeting will be tape recorded and video taped.

Roll Call
Public Comments
Board Member/ Staff Comments

DISTRICT- CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

The Board will enter into Closed Session pursuant to Government Code Section 54956.9(b), conference with legal counsel to discuss significant exposure to litigation: Bay View Refuse & Recycling, Inc. demand for arbitration.

DISTRICT- OPEN SESSION

APPROVAL OF CONSENT CALENDAR

- a) Minutes of the Regular Meeting June 6, 2012, Page 2
- b) Minutes of the Regular Meeting June 26, 2012, Page 3
- c) Profit & Loss Budget Performance for June 2012, Page 4
- d) Park Revenue & Expenses Report for June 2012, Page 9
- e) Board Member Reports- None
- f) Correspondence- None
- g) Police Department Update, Page 20
- h) Monthly Calendar, Page 31

DISTRICT – OLD BUSINESS- NONE

DISTRICT - NEW BUSINESS

1. General Manager Greg Harman will present to the Board for adoption Resolution 2012-07 of the Kensington Police Protection & Community Services District, the Notice of Determination of the Appropriations Limit for Fiscal Year 2012-2013. Board Action. Page 33
2. KPPCSD Board Vice President Tony Lloyd will present for Board discussion and possible action the salary compensation package for General Manager/ Chief of Police Greg Harman for the July 1, 2012- June 30, 2014 contract period. Board Action.

ADJOURNMENT

General Information

Accessible Public Meetings

NOTE: UPON REQUEST THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT WILL PROVIDE WRITTEN AGENDA MATERIALS IN APPROPRIATE ALTERNATIVE FORMATS, OR DISABILITY-RELATED MODIFICATION OR DISABILITIES TO PARTICIPATE IN PUBLIC MEETINGS. PLEASE SEND A WRITTEN REQUEST, INCLUDING YOUR NAME, MAILING ADDRESS, PHONE NUMBER AND A BRIEF DESCRIPTION OF THE REQUESTED MATERIALS AND PREFERRED ALTERNATIVE FORMAT OR AUXILIARY AID OR SERVICE AT LEAST 2 DAYS BEFORE THE MEETING. REQUESTS SHOULD BE SENT TO:

District Secretary Anita Gardyne, Kensington Police Protection & Community Services District, 217 Arlington Ave, Kensington, CA 94707
POSTED: Public Safety Building-Colusa Food-Library-Arlington Kiosk- and at www.kensingtoncalifornia.org
Complete agenda packets are available at the Public Safety Building and the Library.

KENSINGTON POLICE & COMMUNITY SERVICES DISTRICT 1
BOARD OF DIRECTORS

Meeting Minutes for 06/06/2012

AGENDA

A Regular Meeting of the Board of Directors (BOD) of the Kensington Police Protection and Community Services District (KPPCSD) was held Wednesday, June 6, 2012, 7:00 PM, at the Community Center, 59 Arlington Avenue, Kensington, California.

ATTENDEES

<u>Elected Members</u>	<u>Guests/Presenters</u>
Charles Toombs, President	Joan Gallegos
Tony Lloyd, Vice President	Lynn Wolter
Linda Lipscomb, Director	Kurt Franklin, Hanson Bridgett
Mari Metcalf, Director	Mike Moye, Hanson Bridgett
Cathie Kosel, Director	
<u>Staff Members</u>	
GM/COP Greg Harman	
Sergeant Keith Barrow	

Public Comments- None

At 7:03 PM, the Board and counsel entered into closed session to discuss the General Manager/ Chief of Police performance review pursuant to California Government Code Section 54957.

At 8:37 PM, the Board returned to open session and Board Vice President Tony Lloyd announced that the Board discussed the evaluation of General Manager/ Chief of Police Greg Harman and would be reconvening in closed session for an additional thirty minutes to discuss possible goals and objectives for the coming evaluation period.

At 9:19 PM, the Board returned to open session and Board Vice President Tony Lloyd announced that the Board was going to reconvene on June 26, 2012, between 7 PM and 8:30 PM to complete the evaluation of General Manager/ Chief of Police Greg Harman.

MOTION to Adjourn: Director Lipscomb moved to end the meeting at 9:20 P.M. and Director Kosel seconded this motion.

AYES: Toombs, Lloyd, Lipscomb, Metcalf, Kosel NOES: 0 ABSENT: 0

KENSINGTON POLICE & COMMUNITY SERVICES DISTRICT 1
BOARD OF DIRECTORS

Meeting Action Minutes for 06/26/2012

AGENDA

A Regular Meeting of the Board of Directors (BOD) of the Kensington Police Protection and Community Services District (KPPCSD) was held Thursday, June 26, 2012, 7:00 PM, at the Community Center, 59 Arlington Avenue, Kensington, California.

ATTENDEES

<u>Elected Members</u>	<u>Guests/Presenters</u>
Charles Toombs, President	Mike Moye, Hanson & Bridgett
Tony Lloyd, Vice President	Lynn Wolter
Cathie Kosel, Director	
Linda Lipscomb, Director	
Mari Metcalf, Director	
<u>Staff Members</u>	
Sergeant Kevin Hui	

ANNOUNCEMENTS: Board President Charles Toombs called the meeting to order at approximately 7:05 PM and announced that the Board would enter into a continuation of the Closed Session begun on June 6, 2012 to discuss the General Manager / Chief of Police performance review pursuant to Government Code Section 54957. Board President Charles Toombs opened the floor to public comments. After no member of the public stood to make a Public Comment, President Toombs said the Board would attempt to return to public session at 8:30PM to report out status and adjourn the meeting. He moved the Board to closed session at approximately 7:08 PM.

President Toombs reconvened the public session at approximately 9:10 PM and stated that the Board completed its performance evaluation process by a 3 to 2 vote. Directors Metcalf and Kosel excused themselves from the meeting. The Board then completed the goals and objectives for 2012/2013. The evaluation will go to the Chief for review with two board members present to discuss the review.

MOTION: Director Lipscomb moved to end the meeting at about 9:13 P.M. and Director Lloyd seconded this motion.

AYES: Toombs, Lloyd, Lipscomb NOES: 0 ABSENT: Kosel, Metcalf

KPPCSD
Unaudited Profit & Loss Budget Performance
 June 2012

	Jun 12	Budget	Jul '11 - Jun 12	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
400 · Police Activities Revenue					
401 · Levy Tax	24,125.65	7,500.00	1,274,933.55	1,263,000.00	1,263,000.00
402 · Special Tax-Police	0.00		679,890.00	680,000.00	680,000.00
403 · Misc Tax-Police	0.09	50.00	66.45	50.00	50.00
404 · Measure G Supplemental Tax Rev	0.00		405,667.70	453,200.00	453,200.00
410 · Police Fees/Service Charges	45.00	120.00	1,650.00	2,000.00	2,000.00
414 · POST Reimbursement	0.00		8,653.94		
415 · Grants-Police	21,897.37		100,000.00		
416 · Interest-Police	0.00	750.00	1,894.25	3,000.00	3,000.00
418 · Misc Police Income	0.00	856.00	25,412.84	12,000.00	12,000.00
419 · Supplemental W/C Reimb (4850)	0.00		2,037.00		
400 · Police Activities Revenue - Other	0.00		-60.00		
Total 400 · Police Activities Revenue	46,068.11	9,276.00	2,500,145.73	2,413,250.00	2,413,250.00
420 · Park/Rec Activities Revenue					
424 · Special Tax-L&L	0.00		31,679.36	30,000.00	30,000.00
426 · Park Donations	0.00	500.00	0.00	500.00	500.00
427 · Community Center Revenue	695.00	1,250.00	18,374.77	24,000.00	24,000.00
428 · Building E Revenue	0.00		145.00		
435 · Grants-Park/Rec	0.00		100,000.00	100,000.00	100,000.00
436 · Interest-Park/Rec	0.00	50.00	0.00	200.00	200.00
438 · Misc Park/Rec Rev	0.00		552.00	500.00	500.00
Total 420 · Park/Rec Activities Revenue	695.00	1,800.00	150,751.13	155,200.00	155,200.00
440 · District Activities Revenue					
448 · Franchise Fees	0.00		20,269.99	21,000.00	21,000.00
456 · Interest-District	0.00	125.00	0.00	500.00	500.00

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KPPCSD
Unaudited Profit & Loss Budget Performance
 June 2012

	Jun 12	Budget	Jul '11 - Jun 12	YTD Budget	Annual Budget
Total 440 · District Activities Revenue	0.00	125.00	20,269.99	21,500.00	21,500.00
Total Income	46,763.11	11,201.00	2,671,166.85	2,589,950.00	2,589,950.00
Expense					
500 · Police Sal & Ben					
502 · Salary - Officers	68,371.66	73,735.00	809,483.70	884,824.00	884,824.00
504 · Compensated Absences	0.00	10,000.00	21,043.25	10,000.00	10,000.00
506 · Overtime	4,231.08	3,333.33	59,851.93	40,000.00	40,000.00
508 · Salary - Non-Sworn	2,704.25	4,875.00	48,409.00	58,500.00	58,500.00
516 · Uniform Allowance	784.82	650.00	7,350.83	7,800.00	7,800.00
518 · Safety Equipment	0.00	1,250.00	2,080.28	2,500.00	2,500.00
521-A · Medical/Vision/Dental-Active	1,400.16	13,035.00	121,896.61	156,416.00	156,416.00
521-R · Medical/Vision/Dental-Retired	1,543.93	13,128.25	133,553.86	157,539.00	157,539.00
521-T · Medical/Vision/Dental-Trust	0.00		0.00	96,432.00	96,432.00
522 · Insurance - Police	0.00	1,000.00	11,772.09	12,500.00	12,500.00
523 · Social Security/Medicare	-85.82	1,209.67	11,316.64	14,516.00	14,516.00
524 · Social Security - District	199.45	302.25	3,319.78	3,627.00	3,627.00
527 · PERS - District Portion	23,331.06	25,291.00	280,064.59	303,492.00	303,492.00
528 · PERS - Officers Portion	6,207.46	6,694.67	74,401.59	80,336.00	80,336.00
530 · Workers Comp	13,338.00		79,724.73	68,656.00	68,656.00
Total 500 · Police Sal & Ben	122,026.05	154,504.17	1,664,268.88	1,897,138.00	1,897,138.00
550 · Other Police Expenses					
552 · Expendable Police Supplies	276.36	150.00	2,569.52	1,800.00	1,800.00
553 · Range/Ammunition Supplies	0.00	333.33	1,911.23	4,000.00	4,000.00
560 · Crossing Guard	748.72	802.17	10,489.60	9,626.00	9,626.00
562 · Vehicle Operation	3,738.47	4,583.33	43,353.62	55,000.00	55,000.00
564 · Communications (RPD)	18,757.39	35,000.00	122,834.24	154,320.00	154,320.00

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KPPCSD
Unaudited Profit & Loss Budget Performance
 June 2012

	Jun 12	Budget	Jul '11 - Jun 12	YTD Budget	Annual Budget
566 · Radio Maintenance	38.01	1,950.00	14,008.59	23,400.00	23,400.00
568 · Prisoner/Case Exp./Booking	0.00	416.67	1,801.43	5,000.00	5,000.00
570 · Training	720.01	833.33	10,974.59	10,000.00	10,000.00
572 · Recruiting	582.00		2,121.00		
574 · Reserve Officers	0.00	166.67	1,287.44	2,000.00	2,000.00
576 · Misc. Dues, Meals & Travel	52.05	267.50	2,469.15	3,210.00	3,210.00
580 · Utilities - Police	824.91	666.67	7,357.58	8,000.00	8,000.00
581 · Bldg Repairs/Maint.	0.00	250.00	1,541.72	1,000.00	1,000.00
582 · Expendable Office Supplies	223.40	500.00	8,156.52	6,000.00	6,000.00
588 · Telephone(+Rich. Line)	704.30	665.00	6,712.58	7,980.00	7,980.00
590 · Housekeeping	94.24	333.33	2,974.46	4,000.00	4,000.00
592 · Publications	31.20	250.00	2,458.07	3,000.00	3,000.00
594 · Community Policing	535.65	208.33	3,308.36	2,500.00	2,500.00
596 · WEST-NET/CAL I.D.	0.00		12,893.00	12,900.00	12,900.00
598 · COPS Special Fund	0.00		0.00	0.00	0.00
599 · Police Taxes Administration	0.00	200.00	3,197.44	3,200.00	3,200.00
Total 550 · Other Police Expenses	27,326.71	47,576.33	262,420.14	316,936.00	316,936.00
600 · Park/Rec Sal & Ben					
601 · Park & Rec Administrator	512.75	541.67	6,219.50	6,500.00	6,500.00
602 · Custodian	1,750.00	2,166.67	21,300.00	26,000.00	26,000.00
623 · Social Security/Medicare - Dist	0.00	41.42	354.34	497.00	497.00
Total 600 · Park/Rec Sal & Ben	2,262.75	2,749.76	27,873.84	32,997.00	32,997.00
635 · Park/Recreation Expenses					
640 · Community Center Expenses					
642 · Utilities-Community Center	352.78	396.33	3,890.22	4,756.00	4,756.00
643 · Janitorial Supplies	0.00	62.50	985.79	750.00	750.00
646 · Community Center Repairs	0.00	250.00	28,155.53	1,000.00	1,000.00

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KPPCSD
Unaudited Profit & Loss Budget Performance
 June 2012

	Jun 12	Budget	Jul '11 - Jun 12	YTD Budget	Annual Budget
Total 640 · Community Center Expenses	352.78	708.83	33,031.54	6,506.00	6,506.00
660 · Annex Expenses					
662 · Utilities - Annex	29.74	83.33	1,280.85	1,000.00	1,000.00
Total 660 · Annex Expenses	29.74	83.33	1,280.85	1,000.00	1,000.00
670 · Gardening Supplies	0.00	166.67	0.00	2,000.00	2,000.00
672 · Kensington Park O&M	4,460.10	5,151.67	47,643.18	61,820.00	61,820.00
678 · Misc Park/Rec Expense	2,022.12	250.00	5,530.76	1,000.00	1,000.00
Total 635 · Park/Recreation Expenses	6,864.74	6,360.50	87,486.33	72,326.00	72,326.00
800 · District Expenses					
810 · Computer Maintenance	1,575.49	2,502.83	27,004.68	30,034.00	30,034.00
820 · Cannon Copier Contract	390.27	513.33	5,252.66	6,160.00	6,160.00
830 · Legal (District/Personnel)	10,085.00	2,916.67	81,944.82	35,000.00	35,000.00
835 · Consulting	132.19		77,628.05	3,600.00	3,600.00
840 · Accounting	1,430.00	1,275.00	23,615.00	25,275.00	25,275.00
850 · Insurance	0.00		28,085.11	30,000.00	30,000.00
865 · Police Bldg. Lease	0.00		29,705.00	29,705.00	29,705.00
870 · County Expenditures	0.00	100.00	20,289.40	19,900.00	19,900.00
890 · Waste/Recycle	20,738.56		43,614.34	17,500.00	17,500.00
898 · Misc. Expenses	150.07	886.75	7,009.46	10,641.00	10,641.00
Total 800 · District Expenses	34,501.58	8,194.58	344,148.52	207,815.00	207,815.00
950 · Capital Outlay					
963 · Patrol Car Accessories	0.00		0.00		
972 · Park Buildings Improvement	0.00		142,609.38	120,000.00	120,000.00
Total 950 · Capital Outlay	0.00		142,609.38	120,000.00	120,000.00

KPPCSD
Unaudited Profit & Loss Budget Performance
 June 2012

	<u>Jun 12</u>	<u>Budget</u>	<u>Jul '11 - Jun 12</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Total Expense	192,981.83	219,385.34	2,528,807.09	2,647,212.00	2,647,212.00
Net Ordinary Income	-146,218.72	-208,184.34	142,359.76	-57,262.00	-57,262.00
Other Income/Expense					
Other Expense					
700 - Bond Issue Expenses					
701 - Bond Proceeds	0.00		-176,400.42		
710 - Bond Admin.	0.00		10,798.43		
715 - Bond Interest Income	0.00		-267.10		
720 - Bond Principal	0.00		109,519.55		
730 - Bond Interest	0.00		53,427.93		
Total 700 - Bond Issue Expenses	<u>0.00</u>		<u>-2,921.61</u>		
Total Other Expense	<u>0.00</u>		<u>-2,921.61</u>		
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>2,921.61</u>	<u>0.00</u>	<u>0.00</u>
	<u>-146,218.72</u>	<u>-208,184.34</u>	<u>145,281.37</u>	<u>-57,262.00</u>	<u>-57,262.00</u>

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Memorandum

Kensington Police Department



To: KPPCSD Board of Directors

APPROVED YES NO

From: Gregory E. Harman, General Manager/ Chief of Police

Date: Friday, July 06, 2012

FORWARDED TO:

Subject: Consent Calendar Item D- Park Revenue & Expenses

The KPPCSD Board and the Park Buildings Committee has requested a separate and detailed accounting of park revenues and expenses.

This information is obtained through our QuickBooks software. Revenue and expenses from July 1, 2011 through June 30, 2012 is attached to this memo.

KPPCSD
 Account QuickReport
 July 2011 through June 2012

Type	Date	Num	Name	Memo	Split	Amount
420 · Park/Rec Activities Revenue						
424 · Special Tax-L&L						
General Journal	10/3/2011	JV08...	CCC Taxes-LLD	SP ASSESS ...	146 · Advance...	31,679.36
Total 424 · Special Tax-L&L						31,679.36
427 · Community Center Revenue						
Deposit	7/29/2011	1072		East Bay Coll...	112 · General ...	598.00
Deposit	7/29/2011	3133		CC Rental	112 · General ...	375.00
Deposit	7/29/2011	1247		CC Rental	112 · General ...	600.00
Deposit	7/29/2011	6168		CC Rental	112 · General ...	180.00
Deposit	9/23/2011	957		CC Rental	112 · General ...	600.00
Deposit	9/23/2011	154		CC Rental	112 · General ...	700.00
Deposit	9/23/2011	710		Wake Up to ...	112 · General ...	45.00
Deposit	9/23/2011	746		Wake Up to ...	112 · General ...	45.00
Deposit	11/4/2011	317		GPF Oct 20...	112 · General ...	1,089.00
Deposit	11/4/2011			Extra hour for...	112 · General ...	100.00
Deposit	11/4/2011	731		AA Rent	112 · General ...	90.00
Deposit	11/4/2011	2252		Rental	112 · General ...	1,300.00
Deposit	12/29/2011	2569		CC Rental	112 · General ...	500.00
Deposit	12/29/2011	187		CC Rental	112 · General ...	450.00
Deposit	12/29/2011	271		CC Rental	112 · General ...	375.00
Deposit	12/29/2011	221		CC Rental	112 · General ...	450.00
Deposit	12/29/2011	1375		CC Rental	112 · General ...	600.00
Deposit	12/29/2011	4350		CC Rental	112 · General ...	300.00
Deposit	12/29/2011	1004		Alanon Rent	112 · General ...	45.00
Deposit	12/29/2011			CC Rental	112 · General ...	300.00
Deposit	12/29/2011	3306		Ewaste paym...	112 · General ...	247.77
Deposit	1/31/2012	6032		Half of Bldg ...	112 · General ...	7,500.00
Deposit	3/26/2012	1771		Comm Cente...	112 · General ...	300.00
Deposit	3/26/2012	993		Wake Up Ala...	112 · General ...	45.00
Deposit	4/11/2012	180		CC Rental	112 · General ...	300.00
Deposit	5/30/2012	6182		CC Rental	112 · General ...	500.00
Deposit	5/30/2012	1048		Alanon Rent f...	112 · General ...	45.00
Deposit	6/5/2012	1203		CC Rental M...	112 · General ...	550.00
Deposit	6/5/2012	10764		Wake Up To ...	112 · General ...	45.00

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KPPCSD
Account QuickReport
 July 2011 through June 2012

Type	Date	Num	Name	Memo	Split	Amount
Deposit	6/5/2012	9057		Tonly LLoyd ...	112 · General ...	100.00
Total 427 · Community Center Revenue						18,374.77
428 · Building E Revenue						
Deposit	5/30/2012	3264		Tennis Court ...	112 · General ...	80.00
Deposit	5/30/2012	3651		Tennis Court ...	112 · General ...	40.00
Deposit	5/30/2012	2545		Tennis Court ...	112 · General ...	25.00
Total 428 · Building E Revenue						145.00
435 · Grants-Park/Rec						
Deposit	4/11/2012	231489		East Bay Re...	112 · General ...	100,000.00
Total 435 · Grants-Park/Rec						100,000.00
438 · Misc Park/Rec Rev						
Deposit	11/4/2011	3408		Tennis Court ...	112 · General ...	40.00
Deposit	11/4/2011	3462		Tennis Court ...	112 · General ...	40.00
Deposit	11/4/2011	3202		Tennis Court ...	112 · General ...	120.00
Deposit	11/4/2011			Tennis Court ...	112 · General ...	6.00
Deposit	12/29/2011	3543		Tennis Court ...	112 · General ...	40.00
Deposit	12/29/2011	3218		Tennis Court ...	112 · General ...	64.00
Deposit	12/29/2011	3224		Tennis Court ...	112 · General ...	80.00
Deposit	2/14/2012	974		Tennis Court ...	112 · General ...	45.00
Deposit	2/14/2012	3599		Tennis Court ...	112 · General ...	40.00
Deposit	3/26/2012	3251		Tennis Court ...	112 · General ...	72.00
Deposit	3/26/2012	1173		Tennis Court ...	112 · General ...	5.00
Total 438 · Misc Park/Rec Rev						552.00
Total 420 · Park/Rec Activities Revenue						150,751.13
TOTAL						150,751.13

4:43 PM
 07/06/12
 Accrual Basis

KPPCSD
Account QuickReport
 July 2011 through June 2012

Type	Date	Num	Name	Memo	Split	Amount
600 · Park/Rec Sal & Ben						
601 · Park & Rec Administrator						
Paycheck	7/15/2011		Di Napoli, Andrea		112 · General ...	151.00
Paycheck	7/29/2011		Di Napoli, Andrea		112 · General ...	222.00
Paycheck	8/15/2011		Di Napoli, Andrea		112 · General ...	307.25
Paycheck	8/30/2011		Di Napoli, Andrea		112 · General ...	291.25
Paycheck	9/14/2011		Di Napoli, Andrea		112 · General ...	307.50
Paycheck	9/29/2011		Di Napoli, Andrea		112 · General ...	281.25
Paycheck	10/14/2011		Di Napoli, Andrea		112 · General ...	240.50
Paycheck	10/28/2011		Di Napoli, Andrea		112 · General ...	262.75
Paycheck	11/15/2011		Di Napoli, Andrea		112 · General ...	305.00
Paycheck	11/30/2011		Di Napoli, Andrea		112 · General ...	270.00
Paycheck	12/15/2011		Di Napoli, Andrea		112 · General ...	266.50
Paycheck	12/30/2011		Di Napoli, Andrea		112 · General ...	252.25
Paycheck	1/13/2012		Di Napoli, Andrea		112 · General ...	241.50
Paycheck	1/30/2012		Di Napoli, Andrea		112 · General ...	311.00
Paycheck	2/15/2012		Di Napoli, Andrea		112 · General ...	205.00
Paycheck	2/29/2012		Di Napoli, Andrea		112 · General ...	216.00
Paycheck	3/15/2012		Di Napoli, Andrea		112 · General ...	269.75
Paycheck	3/30/2012		Di Napoli, Andrea		112 · General ...	231.50
Paycheck	4/13/2012		Di Napoli, Andrea		112 · General ...	260.25
Paycheck	4/30/2012		Di Napoli, Andrea		112 · General ...	227.25
Paycheck	5/15/2012		Di Napoli, Andrea		112 · General ...	285.75
Paycheck	5/30/2012		Di Napoli, Andrea		112 · General ...	301.50
Paycheck	6/15/2012		Di Napoli, Andrea		112 · General ...	263.50
Paycheck	6/28/2012		Di Napoli, Andrea		112 · General ...	249.25
Total 601 · Park & Rec Administrator						6,219.50
602 · Custodian						
Check	7/15/2011	13224	William Driscoll	July 1 - 15 se...	112 · General ...	875.00
Check	7/29/2011	13267	William Driscoll	July 16 - July...	112 · General ...	875.00
Check	8/15/2011	13289	William Driscoll	August 1-15, ...	112 · General ...	875.00
Check	8/30/2011	13330	William Driscoll	August 16-31...	112 · General ...	875.00
Check	9/15/2011	13346	William Driscoll	Sept 1 - 15, 2...	112 · General ...	875.00
Check	9/30/2011	13414	William Driscoll	Sept 16 -30, ...	112 · General ...	875.00

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KPPCSD
 Account QuickReport
 July 2011 through June 2012

Type	Date	Num	Name	Memo	Split	Amount
Check	10/14/2011	13440	William Driscoll	Oct. 1-15, 2011	112 · General ...	875.00
Check	10/14/2011	13441	William Driscoll	restroom & s...	112 · General ...	300.00
Check	10/28/2011	13469	William Driscoll	Oct 16 - 31 cl...	112 · General ...	875.00
Check	11/15/2011	13495	William Driscoll	Nov 1 - 15 cl...	112 · General ...	875.00
Check	11/30/2011	13532	William Driscoll	Invoice #0064	112 · General ...	875.00
Check	12/15/2011	13554	William Driscoll	Invoice #0065	112 · General ...	875.00
Check	12/30/2011	13588	William Driscoll	Invoice #0066	112 · General ...	875.00
Check	1/30/2012	13694	William Driscoll	Invoice #0068	112 · General ...	875.00
Check	1/30/2012	13694	William Driscoll	Invoice #0069	112 · General ...	875.00
Check	2/15/2012	13723	William Driscoll	Invoice #0070	112 · General ...	875.00
Check	2/29/2012	13756	William Driscoll	Invoice #0071	112 · General ...	875.00
Check	3/15/2012	13787	William Driscoll	Invoice #0073	112 · General ...	875.00
Check	3/30/2012	13829	William Driscoll	Invoice #0074	112 · General ...	875.00
Check	4/13/2012	13864	William Driscoll	Invoice #0075	112 · General ...	875.00
Check	4/30/2012	13900	William Driscoll	Invoice #0076	112 · General ...	875.00
Check	5/15/2012	13935	William Driscoll	Invoice #274...	112 · General ...	875.00
Check	5/30/2012	13969	William Driscoll	Invoice #274...	112 · General ...	875.00
Check	6/15/2012	14004	William Driscoll	Invoice #0077	112 · General ...	875.00
Check	6/29/2012	14059	William Driscoll	Invoice #0078	112 · General ...	875.00

Total 602 · Custodian

21,300.00

623 · Social Security/Medicare - Dist

General Journal	7/15/2011	SS A...		07/01-07/15/11	523 · Social S...	11.55
General Journal	7/29/2011	SS A...		07/16-07/31/11	523 · Social S...	16.98
General Journal	8/15/2011	SS A...		08/01-08/15/11	523 · Social S...	23.51
General Journal	8/30/2011	SS A...		08/16-08/31/11	523 · Social S...	22.28
General Journal	9/14/2011	SS A...		09/01-09/15/11	523 · Social S...	23.53
General Journal	9/29/2011	SS A...		09/16-09/30/11	523 · Social S...	21.52
General Journal	10/14/2011	SS A...		10/01-10/15/11	523 · Social S...	18.40
General Journal	10/28/2011	SS A...		10/16-10/31/11	523 · Social S...	20.10
General Journal	11/15/2011	SS A...		11/01-11/15/11	523 · Social S...	23.33
General Journal	11/30/2011	SS A...		11/16-11/30/11	523 · Social S...	20.66
General Journal	12/15/2011	SS A...		12/01-12/15/11	523 · Social S...	20.38
General Journal	12/30/2011	SS A...		12/16-12/31/11	523 · Social S...	19.30
General Journal	1/13/2012	SS A...		01/01-01/15/12	523 · Social S...	18.47

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07/06/12
Accrual Basis

KPPCSD
Account QuickReport
July 2011 through June 2012

Type	Date	Num	Name	Memo	Split	Amount
General Journal	1/30/2012	SS A...		01/16-01/31/12	523 · Social S...	23.79
General Journal	2/15/2012	SS A...		02/01-02/15/12	523 · Social S...	15.68
General Journal	2/29/2012	SS A...		02/16-02/29/12	523 · Social S...	16.52
General Journal	3/15/2012	SS A...		03/01-03/15/12	523 · Social S...	20.63
General Journal	3/30/2012	SS A...		03/16-03/31/12	523 · Social S...	17.71
Total 623 · Social Security/Medicare - Dist						354.34
Total 600 · Park/Rec Sal & Ben						27,873.84
TOTAL						27,873.84

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KPPCSD
 Account QuickReport
 July 2011 through June 2012

Type	Date	Num	Name	Memo	Split	Amount
635 · Park/Recreation Expenses						
640 · Community Center Expenses						
642 · Utilities-Community Center						
General Journal	7/1/2011	REV ...	Kensington Police P...		210 · Account...	-118.67
General Journal	7/1/2011	REV ...	Kensington Police P...		210 · Account...	-164.53
Check	7/15/2011	13245	EBMUD	840 Coventry...	112 · General ...	23.82
Check	7/29/2011	13273	Pacific Telemanage...	Pay Phone C...	112 · General ...	78.00
Check	8/15/2011	13291	PG&E	59 Arlington ...	112 · General ...	156.15
Check	8/15/2011	13302	EBMUD	For 2 Arlmont	112 · General ...	329.06
Check	8/30/2011	13325	PG&E	59 Arlington ...	112 · General ...	134.58
Check	9/15/2011	13356	Pacific Telemanage...	Pay phone CC	112 · General ...	78.00
Check	9/30/2011	13396	Pacific Telemanage...	Pay phone C...	112 · General ...	78.00
Check	9/30/2011	13416	PG&E	59 Arlington ...	112 · General ...	144.61
Check	10/14/2011	13455	EBMUD	8-1-11 to 9-3...	112 · General ...	233.99
Check	10/28/2011	13485	PG&E	59 Arlington ...	112 · General ...	166.44
Check	11/15/2011	13497	EBMUD	7-1-11 to 10-...	112 · General ...	51.32
Check	11/15/2011	13502	Pacific Telemanage...	Pay phone C...	112 · General ...	78.00
Check	11/30/2011	13535	PG&E	59 Arlington ...	112 · General ...	146.77
Check	12/15/2011	13548	Pacific Telemanage...	Monthly fee f...	112 · General ...	78.00
Check	12/15/2011	13559	EBMUD	2 Arlmont Dr	112 · General ...	118.30
Check	12/15/2011	13573	PG&E	CC 11-4-11 t...	112 · General ...	213.60
Check	1/13/2012	13666	Pacific Telemanage...	CC Payphone	112 · General ...	78.00
Check	1/13/2012	13684	PG&E	Dec CC Billing	112 · General ...	264.15
Check	1/13/2012	13685	EBMUD	Gore Lot Irrig...	112 · General ...	25.24
Check	1/30/2012	13706	PG&E	due Jan 23, ...	112 · General ...	27.15
Check	2/15/2012	13724	Pacific Telemanage...	monthly fee f...	112 · General ...	78.00
Check	2/29/2012	13757	PG&E	Community C...	112 · General ...	228.38
Check	3/15/2012	13791	Pacific Telemanage...	monthly fee f...	112 · General ...	78.00
Check	3/30/2012	13843	PG&E	Community C...	112 · General ...	253.95
Check	4/13/2012	13869	Pacific Telemanage...	monthly fee f...	112 · General ...	78.00
Check	4/13/2012	13893	PG&E	Community C...	112 · General ...	241.94
Check	5/15/2012	13941	Pacific Telemanage...	monthly fee f...	112 · General ...	78.00
Check	5/15/2012	13959	EBMUD	0306-050312...	112 · General ...	50.48
Check	5/15/2012	13964	PG&E	Community C...	112 · General ...	152.71
Check	5/30/2012	13990	Pacific Telemanage...	monthly fee f...	112 · General ...	78.00

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KPPCSD
Account QuickReport
 July 2011 through June 2012

Type	Date	Num	Name	Memo	Split	Amount
Check	6/15/2012	14012	EBMUD	2 Arlmont	112 · General ...	153.51
Check	6/15/2012	14013	PG&E	Community C...	112 · General ...	199.27
Total 642 · Utilities-Community Center						3,890.22
643 · Janitorial Supplies						
Check	7/29/2011	13278	UBS	Community C...	112 · General ...	597.62
Check	12/15/2011	13577	Kensington Home a...	Comm Center	112 · General ...	7.46
Check	12/30/2011	13599	Bank Card	Nov 12 - Dec...	112 · General ...	13.74
Check	3/15/2012	13794	UBS	towel roll	112 · General ...	92.45
Check	3/15/2012	13794	UBS	towels, soap,...	112 · General ...	274.52
Total 643 · Janitorial Supplies						985.79
646 · Community Center Repairs						
Check	8/15/2011	13299	Kensington Home a...	Bill Driscoll	112 · General ...	17.61
Check	8/15/2011	13299	Kensington Home a...	Bill Driscoll C...	112 · General ...	74.37
Check	9/15/2011	13384	Cherokee Construct...	Job # 0911-3	112 · General ...	18,600.00
Check	10/28/2011	13484	Key Shack Inc.	community c...	112 · General ...	32.63
Check	11/30/2011	13525	Summer Rain Land...	storm drain a...	112 · General ...	4,500.00
Check	12/30/2011	13589	KEL-AIRE	service order ...	112 · General ...	591.68
Check	1/13/2012	13660	KEL-AIRE	Repair of hea...	112 · General ...	818.02
Check	1/13/2012	13673	Summer Rain Land...	CC Leak Rep...	112 · General ...	120.00
Check	1/30/2012	13696	Key Shack Inc.	keys for Roo...	112 · General ...	13.05
Check	1/30/2012	13696	Key Shack Inc.	Cam Lock keys	112 · General ...	4.35
Check	1/30/2012	13714	Summer Rain Land...	cut pipe and ...	112 · General ...	260.00
Check	1/30/2012	13714	Summer Rain Land...	storm drain ...	112 · General ...	650.00
Check	3/15/2012	13815	Key Shack Inc.	comm ctr adj...	112 · General ...	145.00
Check	3/30/2012	13838	KEL-AIRE	no gas suppl...	112 · General ...	130.00
Check	3/30/2012	13847	Summer Rain Land...	temp sump p...	112 · General ...	300.00
Check	3/30/2012	13847	Summer Rain Land...	heavy duty p...	112 · General ...	430.00
Check	3/30/2012	13847	Summer Rain Land...	snaked drain ...	112 · General ...	360.00
Check	3/30/2012	13838	KEL-AIRE	replace gas v...	112 · General ...	1,108.82
Total 646 · Community Center Repairs						28,155.53
Total 640 · Community Center Expenses						33,031.54

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KPPCSD
 Account QuickReport
 July 2011 through June 2012

Type	Date	Num	Name	Memo	Split	Amount
660 · Annex Expenses						
662 · Utilities - Annex						
General Journal	7/1/2011	REV ...	Kensington Police P...		210 · Account...	-155.00
Check	7/15/2011	13217	EBMUD	1 Windsor se...	112 · General ...	155.00
Check	8/30/2011	13325	PG&E	Annex	112 · General ...	50.31
Check	9/15/2011	13371	EBMUD	1 windsor 7-1...	112 · General ...	160.10
Check	9/30/2011	13416	PG&E	Annex	112 · General ...	27.83
Check	10/28/2011	13485	PG&E	Annex	112 · General ...	24.42
Check	11/15/2011	13509	EBMUD	8/29 - 10/28/...	112 · General ...	160.10
Check	11/30/2011	13535	PG&E	Annex	112 · General ...	26.32
Check	12/15/2011	13573	PG&E	Annex 11-4-1...	112 · General ...	27.44
Check	1/13/2012	13685	EBMUD	Annex & Buil...	112 · General ...	149.48
Check	2/15/2012	13751	EBMUD	service from ...	112 · General ...	93.15
Check	2/29/2012	13757	PG&E	Annex expen...	112 · General ...	22.24
Check	3/15/2012	13813	EBMUD	service from ...	112 · General ...	145.94
Check	3/30/2012	13843	PG&E	Annex expen...	112 · General ...	29.12
Check	4/13/2012	13893	PG&E	Annex expen...	112 · General ...	24.63
Check	4/13/2012	13895	EBMUD	020112 -040...	112 · General ...	93.15
Check	5/15/2012	13959	EBMUD	0305-050312...	112 · General ...	190.88
Check	5/15/2012	13964	PG&E	Annex expen...	112 · General ...	26.00
Check	6/15/2012	14013	PG&E	Annex ervice...	112 · General ...	29.74
Total 662 · Utilities - Annex						1,280.85
Total 660 · Annex Expenses						1,280.85
672 · Kensington Park O&M						
General Journal	7/1/2011	REV ...	Kensington Police P...		210 · Account...	-659.88
Check	7/15/2011	13213	NBS Government Fi...	LMD Admin I...	112 · General ...	1,080.59
Check	7/15/2011	13218	EBMUD	1 Windsor irri...	112 · General ...	659.88
Check	7/15/2011	13247	Summer Rain Land...	monthly main...	112 · General ...	2,050.00
Check	8/15/2011	13300	Summer Rain Land...	August fee	112 · General ...	2,050.00
Check	8/15/2011	13300	Summer Rain Land...	Repair of wo...	112 · General ...	400.00
Check	9/15/2011	13352	Olivero Plumbing Co.	Backflow Tes...	112 · General ...	112.00
Check	9/15/2011	13371	EBMUD	1 windsor 7-1...	112 · General ...	1,018.00
Check	9/15/2011	13373	Summer Rain Land...	removal of 2 l...	112 · General ...	3,100.00

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07/06/12

Accrual Basis

KPPCSD
Account QuickReport
 July 2011 through June 2012

Type	Date	Num	Name	Memo	Split	Amount
Check	9/15/2011	13373	Summer Rain Land...	removal of tr...	112 · General ...	460.00
Check	9/15/2011	13373	Summer Rain Land...	repair of hunt...	112 · General ...	185.00
Check	9/15/2011	13373	Summer Rain Land...	Sept 2011 m...	112 · General ...	2,050.00
Check	9/15/2011	13375	Summer Rain Land...	removal of 2 l...	112 · General ...	0.00
Check	9/15/2011	13375	Summer Rain Land...	removal of tr...	112 · General ...	0.00
Check	9/15/2011	13375	Summer Rain Land...	repair of hunt...	112 · General ...	0.00
Check	9/15/2011	13375	Summer Rain Land...	Sept 2011 m...	112 · General ...	0.00
Check	9/30/2011	13399	NBS Government Fi...	LMD Admin I...	112 · General ...	1,108.86
Check	10/14/2011	13450	Summer Rain Land...	October 2011	112 · General ...	2,050.00
Check	10/14/2011	13450	Summer Rain Land...	removal of br...	112 · General ...	380.00
Check	10/14/2011	13450	Summer Rain Land...	painting of wall	112 · General ...	280.00
Check	10/14/2011	13450	Summer Rain Land...	removal of so...	112 · General ...	340.00
Check	10/28/2011	13468	Summer Rain Land...	Work done O...	112 · General ...	215.00
Check	10/28/2011	13468	Summer Rain Land...	INv Dated Oc...	112 · General ...	0.00
Check	10/28/2011	13468	Summer Rain Land...	INv Dated Oc...	112 · General ...	0.00
Check	11/15/2011	13509	EBMUD	8/29 - 10/28/...	112 · General ...	713.56
Check	11/30/2011	13525	Summer Rain Land...	location mont...	112 · General ...	2,050.00
Check	11/30/2011	13525	Summer Rain Land...	2 Invoices Da...	112 · General ...	0.00
Check	12/15/2011	13566	Fernando Herrera	Monthly Main...	112 · General ...	2,050.00
Check	12/15/2011	13566	Fernando Herrera	planter repair...	112 · General ...	510.00
Check	12/15/2011	13566	Fernando Herrera	Monthly main...	112 · General ...	
Check	1/13/2012	13663	UBS	Park Bathroo...	112 · General ...	1,927.23
Check	1/13/2012	13668	NBS Government Fi...	1-1-12 to 3-3...	112 · General ...	1,108.86
Check	1/13/2012	13673	Summer Rain Land...	Jan O&M	112 · General ...	2,050.00
Check	1/13/2012	13685	EBMUD	Irrigation Use...	112 · General ...	373.72
Check	2/15/2012	13735	UBS	Park Bathroo...	112 · General ...	584.00
Check	2/15/2012	13742	Summer Rain Land...	Monthly main...	112 · General ...	2,050.00
Check	2/29/2012	13760	Summer Rain Land...	invoice date...	112 · General ...	460.00
Check	3/15/2012	13823	Summer Rain Land...	monthly servi...	112 · General ...	2,050.00
Check	3/15/2012	13823	Summer Rain Land...	24 yards of pl...	112 · General ...	2,400.00
Check	3/15/2012	13823	Summer Rain Land...	2 yds top soil...	112 · General ...	220.00
Check	3/15/2012	13794	UBS	monthly janir...	112 · General ...	584.00
Check	3/15/2012	13813	EBMUD	service from ...	112 · General ...	345.40
Check	3/30/2012	13853	NBS Government Fi...	4-1-12 to 4-3...	112 · General ...	1,108.86
Check	4/13/2012	13870	SBCA Tree Consulti...	Monterey Pin...	112 · General ...	150.00

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 07/06/12
 Accrual Basis

KPPCSD
Account QuickReport
 July 2011 through June 2012

Type	Date	Num	Name	Memo	Split	Amount
Check	4/13/2012	13870	SBCA Tree Consulti...	Arborist repor...	112 · General ...	300.00
Check	4/13/2012	13886	Summer Rain Land...	monthly main...	112 · General ...	2,050.00
Check	4/13/2012	13890	UBS	park services...	112 · General ...	584.00
Check	5/15/2012	13937	Summer Rain Land...	monthly main...	112 · General ...	2,050.00
Check	5/15/2012	13938	UBS	park services...	112 · General ...	584.00
Check	6/15/2012	14005	Summer Rain Land...	June's month...	112 · General ...	2,050.00
Check	6/15/2012	14005	Summer Rain Land...	hunter motor...	112 · General ...	593.00
Check	6/15/2012	14025	NBS Government Fi...	Park Assess...	112 · General ...	668.80
Check	6/15/2012	14025	NBS Government Fi...	Park Assess...	112 · General ...	564.30
Check	6/15/2012	14026	UBS	park services...	112 · General ...	584.00
Check	6/29/2012	14061	NBS Government Fi...	LMD 7/01-09/...	112 · General ...	1,108.86
General Journal	6/29/2012	12/13...		NBS	521-A · Medic...	-1,108.86
Total 672 · Kensington Park O&M						47,643.18
678 · Misc Park/Rec Expense						
General Journal	7/1/2011	REV ...	Kensington Police P...		210 · Account...	-184.01
Check	7/15/2011	13248	Steven Lee	Eagle Scout ...	112 · General ...	203.45
Check	9/15/2011	13360	Saviano Company I...	Tennis Court ...	112 · General ...	2,000.00
Check	10/28/2011	13477	California Park & R...	paid thru jan ...	112 · General ...	155.00
Check	11/15/2011	13496	Kensington Home a...	Martinez Offi...	112 · General ...	28.65
Check	11/15/2011	13505	Moran Engineering	Tmapping an...	112 · General ...	1,000.00
Check	11/30/2011	13524	Mighetto Electric	1pole lights r...	112 · General ...	305.55
Check	6/29/2012	14045	Guitar Center	PA/Sound Sy...	112 · General ...	2,022.12
Total 678 · Misc Park/Rec Expense						5,530.76
Total 635 · Park/Recreation Expenses						87,486.33
TOTAL						87,486.33

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June 2012 Police Department Report

July 9, 2012

- Department Personnel
 - We are currently staffed at 9 sworn positions and we currently have two reserve officers.
- Commendations and Correspondence
 - On June 12th, Officer Ramos received a letter from a citizen who had received a traffic citation from him, commenting that he was extremely courteous and spoke to her in a manner that put her at ease while issuing the citation.
- Investigation of Alleged Misconduct
 - Department Investigation 2011-004 was initiated on July 5, 2011 on allegations that an officer violated department reporting procedures. This investigation was completed by Sergeant Hull on June 28th and the Skelly notice has been issued.
 - Citizen's Investigation 2011-005 was initiated on October 5, 2011, on allegations that an officer was rude while signing off on a fix it ticket. This investigation is being conducted by Sergeant Hull.
 - Citizen's Investigation 2012-001 was initiated on January 8, 2012 on an allegation that an officer used racial profiling in issuing a traffic citation. This investigation is being conducted by Sergeant Hull.
 - Department Investigation 2012-002 was initiated on May 14th, on an allegation that an officer was insubordinate. This investigation is being conducted by Sergeant Hull.
 - Citizen's Investigation 2012-003 was initiated on June 28th, 2012, on an allegation that 3 officers were rude during a traffic stop. This investigation is being conducted by Sergeant Hui.
 - Citizen's Investigation 2012-004 was initiated on June 29th, 2012, on an allegation that an officer used racial profiling in making a traffic stop. This investigation is being conducted by Sergeant Hull.

- 9-1-1 / Richmond Communication Center Information.
- The Ring Time Report for May identified 62 total 911 calls for the month, with an average ring time of 7 seconds. There were two calls with ring times over 20 seconds.

The first was on May 6th, at 1:21 AM, with a ring time of 25 seconds. The call was on a loud party complaint.

The second occurred on May 17th, at 10:14 PM, with a ring time of 1:29 minutes. This was a misdial.

The Ring Time Report for June identified 37 total 911 calls, with an average ring time of 9 seconds. There were two calls with ring times over 20 seconds.

The first occurred on June 3rd, at 7:55 PM, with a ring time of 27 seconds. The caller wished to speak with an officer.

The second occurred on June 16th, at 9:50 PM, with a ring time of 1:46 minutes. The caller spoke to the dispatcher for 35 seconds but there was no police call for service generated.

- Community Networking
 - On 06-04-12, Chief Harman attended the KCC meeting.
 - On 06-06-12, Chief Harman attended the West Contra Costa County Police Chief's Association meeting in Hercules.
 - On 06-09-12, Chief Harman, Sergeant Barrow, Officer Turner, and Reserve Officer Armanino stopped in on the KCC Movie Night held at the Community Center.
 - On 06-16-12, Chief Harman along with KPPCSD Board President Chuck Toombs and Vice President Tony Lloyd attended the Annual Kensington Property Owners Association meeting.
- Community Criminal Activity
 - This section of the Watch Commander's Reports are prepared by Sergeant Hui for Team One, Sergeant Barrow for Team Two, and Detective Stegman.

- Watch Commander Reports

•• **Sergeant Hui**

TEAM #1 STATISTICS

Sergeant Hui (K42)
(1600-0400)

Officer:	Ramos (K41) (0600-1800)	Wilson (K38) (1800-0600)
Days Worked	15	12
Traffic Stops	34	13
Moving Citations	26	10
Parking Citations	4	4
Vacation/Security Checks	72	55
FI-Field Interview	0	0
Cases	6	1
Arrests	0	0
Calls for Service	47	30

Officer Wilson recovered 12 hours of comp time.
Sergeant Hui attended a two week POST supervisor class in San Jose.

BRIEFING/TRAINING:

- Reviewed KPD Policy #326 – Elder Abuse
- Reviewed KPD Policy #421 – Arrest Procedures

SERGEANT'S REVIEW:

- Reviewed case law: Otto v. LA Unified School District
- Reviewed Community Caretaking doctrine
- Reviewed case law: City of LA v. Superior Court Labio

SERGEANT'S SUMMARY:

As we enter into the summer months, many families depart for vacation. If you have a vacation planned, here are a few tips to keep in mind:

1. Have a vacation mail hold placed on your residence while you are away. This helps keep mail from piling up in your mailbox, which is something a potential burglar looks for.

2. If you have newspapers delivered to your house, either have a friend or neighbor pick them up, or place a hold on your newspaper delivery during your vacation. Piles of newspapers in the driveway are a dead giveaway that you are out of town.
3. Consider placing one or two of your lights on a timer. This gives the appearance that you are home.
4. Consider signing up for the KPD vacation watch program. The vacation watch program is simply a way for residents to let us know that you are planning to be out of town. We will place your address on our watch list and perform security checks on your residence as circumstances permit. Please keep in mind that participating in the vacation watch program does not guarantee the safety of your residence, but it does allow our officers to be more proactive in deterring potential crimes. The vacation watch form is available in our office or online at the following address:

www.kensingtoncalifornia.org/vacation.php
5. Let your neighbors know that you are going away. If you know your neighbors and feel comfortable letting them know that you are going out of town, your neighbors can also be an excellent resource.

If you have any questions about our vacation watch program or any of the tips suggested in this report, please give us a call at 526-4141 and we will be happy to answer any questions you may have.

SIGNIFICANT EVENTS:

- 2012-3706 – On 6/04/2012, Officer Ramos responded to the unit blk of Westminster Ave on a report of a vandalism.
- 2012-3725 – On 6/05/2012, Officer Ramos responded to the unit blk of Franciscan Way on the report of an attempted burglary.
- 2012-3869 – On 6/10/2012, Officer Ramos responded to the 100 blk of Kenyon Ave on a report of a missing person.
- 2012-3870 – On 6/10/2012, Officer Ramos responded to the 100 blk of Arlington Ave on a recovery of a stolen vehicle.
- 2012-4248 – On 6/24/2012, Officer Wilson responded to the 600 blk of Canon Dr on a report of a residential burglary.
- 2012-4277 – On 6/26/2012, Officer Ramos responded to the 100 blk of Ardmore Dr on a report of a theft.
- 2012-4291 – On 6/26/2012, Officer Ramos responded to the unit blk of Franciscan Way on a report of tampering with a vehicle.
- 2012-4292 – On 6/26/2012, Officer Ramos responded to the unit blk of Marchant Ct on a report of a theft.

Reserve Officer:	Armanino (K47)
Days Worked	2
Traffic Stops	17
Moving Citations	10
Parking Citations	4
Vacation/Security Checks	11
FI-Field Interview	0
Cases	0
Arrests	0
Calls for Service	25

•• **Sergeant Barrow**

TEAM #2 STATISTICS

Officer:	Martinez (K31) (0600-1800)	Turner (K46) (1800-0600)
Days Worked	14	16
Traffic Stops	41	57
Moving Citations	27	20
Parking Citations	15	7
Vacation/Security Checks	68	117
FI-Field Interview	3	3
Cases	4	2
Arrests	0	1
Calls for Service	80	73

BRIEFING/TRAINING:

Sergeant Barrow attended a two week POST Supervisory class.

- o Reviewed KPD Policy #450 – Use of audio recorders
- o Reviewed KPD Policy #452 – Medical Marijuana

SERGEANTS REVIEW

- o Reviewed case law: Otto v. LA Unified School District
- o Reviewed Community Caretaking doctrine
- o Reviewed case law: City of LA v. Superior Court Labio

SERGEANT'S SUMMARY:

Due to the nice weather there is an increase in bicycle and pedestrian traffic in Kensington, at all hours of the day and night. I would urge bicyclist, motorist, and pedestrians to watch out for each other and slow down. Take your time and

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act responsibly, obeying all laws and being aware of your surroundings. I would like to remind bicyclists that you are subject to the same rules of the road as motor vehicles. We have contacted numerous bicyclists at night without the proper lighting and also those proceeding through traffic controlled intersections in violation of the California Vehicle Code. Just because you don't see a vehicle, bicyclist, and or a pedestrian, does not mean they are not there. I would encourage bicyclists and motor vehicle operators to slow down and follow the California Vehicle Code or you are subject to citation.

SIGNIFICANT EVENTS:

- 2012-3640 – On 6-01-2012, Officer Turner took a reported nonjury vehicle accident in the unit block of Arlington Avenue. One of the involved parties did not believe the accident warranted being reported as the damage was minor and that at some point new vehicles become damaged.
- 2012-3673 – On 6-02-2012, Officer Turner conducted a traffic stop of a vehicle in the 400 block of Sea View drive. He contacted the female driver and after a records check was conducted she had a warrant out of Oakland for \$2,500.00. She was arrested and booked for the outstanding warrant.
- 2012-3741 – On 6-06-2012, Officer Martinez responded to the unit block of Beverly Road and recovered a stolen vehicle out of Berkeley.
- 2012-3753 – On 6-09-2012, Sergeant Barrow responded to the 200 block of Lexington Avenue for a reported theft from an unlocked vehicle. Approximately \$20.00 in US currency was taken.
- 2012-3820 – On 6-09-2012, Officer Turner and Sergeant Barrow responded to El Cerrito High School to aid ECPD Officers with a disturbance at a school event. One subject was arrested and we assisted with transport of involved parties.
- 2012-3832 – On 6-09-2012, Officer Martinez responded to the unit block of Edwin Drive for a reported identity theft. The victim was away on vacation and noticed charges on their account that they had not made. This case is under investigation.
- 2012-3973 – On 6-14-2012, Officer Turner took a reported nonjury vehicle accident in the 700 block of Wellesley Avenue. The vehicle, "taxi" had left the roadway and became stranded upon a cement median. The taxi had minor damage and no other vehicles were involved.
- 2012-4202 – On 6-22-2012, Officer Turner took a reported hit and run vehicle accident from the 100 block of Highland Blvd. The victim reported driving the vehicle between 6-17-12 through 6-21-12 and not noticing the new damage to the vehicle as it had been involved in another accident prior to them owning it.
- 2012-4206 – On 6-22-2012, Officer Turner was on patrol of the unit block of Arlington Avenue. He noticed a suspicious vehicle and upon a records check it was stolen out of San Francisco

TRAFFIC STATISTICS:

34 moving citations were issued on Colusa Ave.
40 moving citations were issued on Arlington Ave.
8 moving citations were issued on Grizzly Peak Blvd.
5 moving citations were issued on Franciscan Way.
4 moving citation was issued on Rincon Road.
5 citations were issued on Amherst Ave.
1 citation was issued on Westminster Ave.

•• **Detective Eric Stegman**

SIGNIFICANT EVENTS:

12-3673 Burglary (Attempt)

On 6/5/12, An El Cerrito resident who was previously robbed at gunpoint in El Cerrito approximately a week prior, called KPD to report he saw the suspects parked in a car on Franciscan Way. KPD officers responded but according to the victim the suspects fled when they recognized him. Further investigation revealed the subjects were attempting to burglarize a residence on Franciscan Way by smashing a glass pane on a residence's back door. Several possible suspects were developed by both KPD and ECPD but the El Cerrito resident has failed to positively identify any of them as the suspects who robbed him. This case is under investigation.

12-3834

On 6/9/12 a vehicle which was parked on the street was stolen from the 100 block of St. Albans Rd. It was recovered the next day on Sunset Dr. There are no investigative leads in this case.

12-4248

On 6/24/12 a residential burglary was reported on the 600 block of Canon Dr. The residents were out of town but the house was being watched by a house sitter. This case is under investigation.

KPD INVESTIGATIONS INFORMATION:

2011-1618 Homicide.

On 03-12-11, KPD Officers were dispatched to a possible dead body in the 00 block of Arlington Avenue. The individual was pronounced dead at the scene. This case is being investigated as a homicide.

12-3466 On 5/25/12 a residential burglary was reported on Los Altos. The method of entry was a pried/ forced front door. The loss was primarily jewelry.

This case is under investigation.

KPD INVESTIGATIONS

- Made court run for filling cases, and retrieve court notifications.
- Updated the KPD Case Review Log
- Updated stolen property log.
- I'm currently assigned one day per week as a Field Training Officer
- I attended a cell phone forensics class put on by CA DOJ.

KPD Crime Statistics

As a part of my duties I am tasked with presenting monthly and Year to Date (YTD) crime statistics for Kensington. This includes case closure rates and arrest statistics. As you have no doubt noticed when I took over the Detective position I created a new format for reporting statistics in our monthly report. This was to increase efficiency and accuracy in the numbers I present in my reports. There were some initial errors in my excel formulas which were caught and fixed. As of this report I believe I have eliminated all flaws in the spreadsheet's tabulation formulas.

My goal by the end of the calendar year is to present a completely accurate picture of Kensington's crime statistics so that moving forward it will give us a clearly established base line in which to compare subsequent years of statistics. It will also give us a point of reference to compare our in house statistics with that of the State and Federal Department of Justice. This will allow us to identify and eliminate the reasons for discrepancies between their Uniform Crime Reporting (UCR) numbers and our own.

This is an ongoing process of re-evaluation and adjustment as we try to perfect our in house review system, become more proficient on the intricacies of our Aegis record keeping system, and mirror UCR Part 1 criteria. Both the Aegis reporting system and the UCR system are complex. We are working with individuals at other local agencies that are helping to train and educate us, as many have experienced similar struggles as KPD with the Aegis program.

This month, as I previously determined will be periodically necessary, I conducted an audit of my in house crime statistics for the months of January through May. The purpose was to update case status statistics (pending/ suspended/ closed), and re-evaluate the definition of the crime categories I have been using. Once I feel the crime categories no longer need adjustment I plan to audit the case status statistics quarterly.

What this all means is in the coming months, you will notice a few new crime categories, and a few removed, or combined with another category. Also each time I do a status audit you will also notice many open/ pending cases will be closed or suspended as we make arrests or exhaust investigative leads.

I will take care to note when these audits or changes take place so everyone stays informed. I hope this explanation clears up any past confusion regarding my crime statistics and identifies what can be expected for the future.

KPD Monthly Crime Statistics

June 2012

Part 1 Crimes	Reported	Open/ Pending	Suspended	Closed	Arrest
Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Felonious Assault	0	0	0	0	0
Residential Burglary	3	2	1	0	0
Grand Theft	0	0	0	0	0
Vehicle Theft	3	1	0	2	0
Part 1 Totals	6	3	1	2	0
Other Crimes					
Auto Burglary	0	0	0	0	0
Identity Theft	1	1	0	0	0
Fraud	0	0	0	0	0
Forgeries	0	0	0	0	0
Petty theft	4	0	4	0	0
Restraining Order Violations/ Stalking/ Criminal Threats	0	0	0	0	0
Sex Crimes (other)	0	0	0	0	0
Assault/ Battery (other)	0	0	0	0	0
Vandalism	2	0	2	0	0
Drugs	0	0	0	0	0
Warrant	1	0	0	1	1
Hit and Run Felony	0	0	0	0	0
Hit and Run Misdemeanor	0	0	0	0	0
Other Misdemeanor Traffic	0	0	0	0	0
Other Crime Totals	8	1	6	1	1

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All Crime Totals	14	4	7	3	1
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Traffic Accidents (Non Injury)	3
Traffic Accidents (Injury)	0

KPD Crime Statistics

Year to Date 2012

Part 1 Crimes	Reported	Open/ Pending	Suspended	Closed	Arrest
Homicide	0	1	0	0	0
Rape	0	0	0	0	0
Robbery	3	0	2	1	0
Felonious Assault	1	0	0	1	0
Residential Burglary	15	8	6	1	3
Grand Theft	0	0	0	0	0
Vehicle Theft	5	1	1	3	0
Part 1 Totals	24	10	9	6	3

Other Crimes					
Auto Burglary	0	0	0	0	0
Identity Theft	13	9	3	1	0
Fraud	1	1	0	0	0
Forgeries	0	0	0	0	0
Petty theft	20	6	11	3	0
Restraining Order Violations/ Stalking/ Criminal Threats	2	0	0	2	1
Sex Crimes (other)	0	0	0	0	0
Assault/ Battery (other)	2	0	0	2	1
Vandalism	9	2	6	1	0
Drugs	1	0	0	1	3
Warrant	7	0	0	7	7
Hit and Run Felony	0	0	0	0	0
Hit and Run Misdemeanor	3	1	1	1	0
Other Misdemeanor Traffic	3	0	1	2	1
Other Crime Totals	61	19	22	20	13

All Crime Totals	85	29	31	26	16
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Traffic Accidents (Non Injury)	7
Traffic Accidents (Injury)	2

•• **Chief Harman**

As reported above in Detective Stegman's report, we are continuing to refine and fine tune the way in which we report our crime statistics in order to provide the community and other law enforcement agencies we report to the most accurate and up to date crime information.

However, I have already broken my first rule that I made to myself in preparing this report. Upon review of Detective Stegman's submitted report, I noticed that he had reported in his Year To Date report that we had one reported homicide. The only homicide we have had in the past 28 years now is the one that occurred in March of 2010. That case is still unsolved and is carried in Detective Stegman's report as an Open/ Pending case. It is not a reported homicide this year to date.

My rule to myself was NOT to make the corrections in Detective Stegman's reports. I was to advise him of the errors I found and have him make the necessary corrections. Well, I noticed the homicide error and I did not have the time to allow Detective Stegman make the correction, so I broke my own rule.

Additionally, I also notice in his Year to Date that he has indicated that we have had three robberies so far this year. I believe the correct total is two, the robbery of a cell phone in February of this year and a purse snatch in April.

Why do I mention this in my portion of the Monthly Report? Because I am trying to convey that the crime statistic reporting is a work in progress. We will strive to continue to audit, revise, formulate, and present the most accurate and up to date crime statistics.

All I ask that you don't mind our dust...

July 2012

July 2012							August 2012						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 1 - 7	Jul 1	2 7:30pm 9:00pm KCC Meeting (CC3)	3	4 4th of July 10:00am-6:00pm CC Rental (CCM)	5	6	7
Jul 8 - 14	8	9 6:30pm 7:30pm KPSC (CC3) 7:30pm 9:00pm KCC Meeting (CC3) 7:30pm 8:30pm KARO (CC3)	10 7:00pm 9:30pm Park Bldg Mtg (CC3)	11 7:00pm 9:00pm KFD Mtg (CC3)	12 7:00pm 10:00pm KPPCSD MTG (CC3)	13	14
Jul 15 - 21	15 Copy: Monthly Statistic	16	17 6:00pm 9:00pm Policy Commity Mtg (CC3)	18	19	20	21
Jul 22 - 28	22	23 7:30pm 9:30pm KIC (CC3)	24	25	26	27	28
Jul 29 - Aug 4	29	30	31 7:30pm 9:00pm KMAC (CC3)	Aug 1	2	3	4

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August 2012

August 2012						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2012						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 29 - Aug 4	Jul 29	30	31	Aug 1	2	3	4
							4:00pm 11:00pm CC Rental (CCM)
Aug 5 - 11	5	6	7	8	9	10	11
				7:00pm 9:00pm KFD Mtg (CC3)	7:00pm 10:00pm KPPCSD MTG (CC3)		
Aug 12 - 18	12	13	14	15	16	17	18
		6:30pm 7:30pm KPSC (CC3) 7:30pm 8:30pm KARO (CC3)		Copy: Monthly Statistic			
Aug 19 - 25	19	20	21	22	23	24	25
Aug 26 - Sep 1	26	27	28	29	30	31	Sep 1
		7:30pm 9:30pm KIC (CC3)	7:30pm 9:00pm KMAC (CC3)				

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New Business #1

General Manager Greg Harman will present to the Board for adoption Resolution 2012-07 of the Kensington Police Protection & Community Services District, the Notice of Determination of the Appropriations Limit for Fiscal Year 2012-2013. Board Action

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

**NOTICE OF DETERMINATION
OF APPROPRIATIONS LIMIT
FOR FISCAL YEAR 2012-2013**

State law (Section 7910 of the Government Code) requires each local government agency to determine during each fiscal year the appropriations limit pursuant to Article XIII B of the California Constitution applicable during the following fiscal year. The limit must be adopted at a regularly scheduled meeting or a noticed special meeting and the documentation used in determining the limit must be made available for public review fifteen days prior to such meeting.

Set out below is the methodology used to calculate the Fiscal Year 2012-2013 appropriations limit for the District. The limit as set forth below will be adopted at the meeting of the Board of Directors on July 12, 2012.

1.	Appropriations limit for FY 2011-2012	\$3,305,662
2.	Population Change: (January 1, 2011-January 1, 2012)	1.01%
3.	Change in California per Capita Personal Income	3.77%
4.	FY 2012-2013 Adjustment Factor: (1.0377 x 1.0101)	1.0482
5.	FY 2012-2013 Appropriations Limit: (\$3,305,662 x 1.0482)	\$3,464,995

Dated: June 22, 2012

RESOLUTION NO. 2012-07

ESTABLISHING THE APPROPRIATIONS LIMIT
APPLICABLE TO THE DISTRICT
DURING FISCAL YEAR 2012-2013

KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT

WHEREAS, by a special election, the qualified electors of the District established the appropriations limit applicable to the District during the Fiscal Year 2011-2012 as \$3,305,662; and

WHEREAS, Article XIII B of the California Constitution and Sections 7902(b) and 7910 of the Government Code require that each local agency subject thereto establish by resolution the applicable appropriations limit for each Fiscal Year by applying to the limit for the previous Fiscal Year the factors, as issued by the California Department of Finance, reflecting changes in the California per capita personal income and in population; and

WHEREAS, the calculations showing the applications of those factors have been forwarded to the Board of Directors for review and have been made available for public inspection at least fifteen days prior to the date hereof; and

WHEREAS, the applicable factors for Fiscal Year 2012-2013 are as follows: (1) the increase in the California per capita personal income was 3.77%; and (2) the applicable change in population from January 2011 to January 2012 was 1.01%.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Kensington Police Protection and Community Services District that the appropriations limit for Fiscal Year 2012-2013 be established as \$3,464,995.

Passed and adopted this 12th day of July, 2012, by the following vote of the Board.

AYES:

NOES:

ABSENT:

President, Board of Directors
Kensington Police Protection and Community Services District

ATTEST:

Secretary of the District