

## **General Manager, California Special District**

The Kensington Police Protection and Community Services District Board of Directors is seeking an experienced leader to fill the General Manager position.

Kensington, CA is a small beautiful community (5,000 pop.) in the unincorporated area of Contra Costa County just north of Berkeley and east of El Cerrito in the Berkeley hills.

The Kensington Police Protection & Community Services District (KPPCSD) is an independent public agency with 5 elected governing board members. The services provided by the District include: Police, Solid Waste (through contract) and Parks & Recreation (largely through collaboration with a non-profit agency). Essentially Police represents the only service provided directly by District employees. The FY 2016-17 Operating and Capital Budget totals \$3.2 million. The District expects to end this year with a \$2 million fund balance, \$1.3 million of it is available for contingencies and other matters. The District owns older Park and Recreation facilities including a community center. These facilities need rehabilitation which will likely trigger ADA and other compliance issues.

Formerly the GM functions rested with a combined GM-Police Chief position. The District Board is now desiring a separation of duties to benefit from the general management skill sets inherent in a separate GM position. The GM will provide the Board with civilian oversight and accountability of the Police Department along with the other District services. The Board is anticipating the GM position will be part-time expecting an average of two days of work per week. This may fluctuate up or down based on weekly demands. The new GM will create a reporting mechanism to see if this is reasonable or needs adjustment. Due to its part-time nature, the Board is offering an hourly compensation rate with no benefits. This rate is negotiable and dependent on qualifications of the preferred candidate. This position will not be covered by CalPERS.

### **Application Deadline March 17th**

The likely best candidate will be a retired City Manager of a smaller city with experience overseeing a Police Department. This is truly a unique opportunity where the skill sets of a City Manager will be embraced by the District's Board.

**Have More Questions? For further information about this unique opportunity, please call Bob Deis, Senior Consultant, Public Management Group, RSHS LLP at 707-478-2230.**